

WEST LANCASHIRE LOCAL CHILDREN'S TRUST PARTNERSHIP>



Children's Trusts
in Lancashire

ACTION NOTES		PRESENT				
DATE:	Thursday, 26 November 2009	Angela Aspinwall-Livesey (AAL) (Chair)	✓	✓	Maxine Shaverin (MS) Louise Sullivan (LS) (Further & Higher Education)	
		Greg Mitten (GM) – CVS	✓	✓	County Councillor Carolyn Evans	
TIME:	2.00 pm	Grant Murdoch (GDM) (LCC – Young People's Service)	✓	✓	Annette Shepherd (LCC – Early Years)	
		Tracey Jardine (TJ) District Partnership Officer	✓	✓	Colin Buckley (CB) (LCC – YOT)	
VENUE:	St John's Children's Centre, Flamstead, Birch Green, Skelmersdale WN8 6PF	Cerys Smye-Rumsby (CSR) (CVS)	✓	✓	Talha Wadee (TW) (LCC – Policy)	
		Richard Whittaker (RW) (NHS Provider)	✓	✓	Carol Wilson (CW) (Edge Hill University)	
		Jane Cass (JC) (NHS Public Health)	✓	✓	Fran Ashcroft (FW) (LCC – Residential Care)	
		John Nelson (JN) WLBC	✓	✓	Sue Hodgkins (SH) (Rural Schools Cluster Group)	
		Doreen Wilde (DW) (LCC – Clerk)	✓			
AGENDA ITEM		ACTION NOTES				BY
1.	Welcome and Introductions	Angela Aspinwall-Livesey (AAL) welcomed everyone to the meeting and introductions were made.				
2.	Apologies for Absence	Dave McHale (LCC – CIS) Joanne Stephenson (LCC – CAF Support Officer) Amanda Claeys (Parenting Forum) Carmel Foster (Secondary Schools) Audrey Swann (Short Stay Schools) John Buck (Lancashire Fire & Rescue) Brenda Roberts (Edge Hill University) (Carole Wilson representing) Jonathan Hewitt (LCC – Lead ELT) Manda Edwards (LCC – GRIP Co-ordinator) Amy Bamber (NHS Central Lancashire – Provider)				
3.	Note of Previous Meeting held 10 September 2009 – Accuracy	Approved as a correct record.				

AGENDA ITEM		ACTION NOTES	BY
4.	Note of Previous meeting – Matters Arising	The information relating to the "Talk to Me" parent focus groups regarding access to provision and other concerns to be circulated.	DW
5.	Strengthening Children's Trusts <ul style="list-style-type: none"> Update on Membership (Updated copy to be circulated at the meeting) 	Representation from Ormskirk and Burscough schools was raised. Members were informed of a "Talk to Me" event at Ormskirk for parents with special needs children. It was suggested that the community vacancy be filled by parents under aiming high for disabled children. It was noted that Amanda Claeys would tie in to current parent groups on behalf of the Trust. It was agreed that Cerys Smye-Rumsby (CSR) would take these issues forward.	CSR
		There is a need to review strategic and action groups and it was considered crucial to tackle communication issues and set up fully working sub groups linked to the five outcomes. This would be a task of the Funding Sub Group away day that is being arranged at the end of January 2010, which would also look at parental representation, using the five children's centres to engage with 0-5 age group specifically disabled children and ensure the interaction of the third sector and Trust representation on local forums relating to children and young people. It was agreed that the clerk would invite Emily Louise Tyrer to become a member of the Trust representing children and young people.	DW
	<ul style="list-style-type: none"> Governor Representation 	Deferred to next meeting.	
	<ul style="list-style-type: none"> Are We There Yet? – Self Assessment Feedback Report. 	Deferred to next meeting.	
	<ul style="list-style-type: none"> Strengthening Children's Trusts through the Apprenticeships, Skills, Children and Learning (ASCL) Bill 2009 	Noted. Members to await further information from the Children's Trust Executive.	

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6.	The Willows, Skelmersdale	<p>Fran Ashcroft, County Manager for Residential Establishments, was welcomed to the meeting. An outline of the plans relating to short stay and long term accommodation in South Lancashire was provided following a recent OfSTED inspection. It is proposed to move the short stay facility The Willows from Skelmersdale to Bamber Bridge, leave Elm House as long term and retain Grimshaw Lane, Ormskirk as a short stay unit.</p> <p>There followed discussion and the views of members were sought. It was noted that most of the residents at The Willows came from outside Skelmersdale and that there were on going issues of community safety, vandalism and substance misuse. It was agreed that any further comments or queries regarding the proposal would be fed back direct to Fran Ashcroft. Clerk to provide contact details.</p>	All DW
7.	Funding <ul style="list-style-type: none"> Funding Update Report 	<p>Talha Wadee (TW) presented an update on the funding streams available to the Local Children's Trust Partnership.</p> <p>Grant Murdoch (GDM) outlined a funding proposal update relating to joint funding for action research on asset based community development as part of the target to increase the take up of positive activities by young people and reduce the numbers of young people not in employment, education or training (NEET). It was felt that this bid utilised scarce resources in a co-ordinated way. Sustainability was questioned and whether research would continue after funding and had been reflected in the proposal. It was agreed to amend the proposal to reflect the continuous role of community and organisations in taking the work forward. The bid of £8,000 was approved.</p>	
		<p>Greg Mitten (GM) circulated a paper seeking funding from the LCTP for a project aimed at early and continued intervention by supporting young people who are in vulnerable life situations from the age of starting primary school right through to young adulthood. It is hoped that funding will be provided by two main streams - Lancashire County Council's Commission Outcomes Funding to develop the third sector and the West Lancashire Children's Trust Partnership Board.</p>	

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<p>Funding Update Report (cont'd)</p>	<p>GM provided a summary of the bid advising that there are clear strategic links to the LCTP Action Plan and other strategic documents like ECM and was very much a working partnership. It was noted that whilst the posts are placed in different organisations there is a core purpose and links back to the Trust. There followed discussion and the following comments and actions noted: -</p> <ul style="list-style-type: none"> • Note the excellent work provided by sports and leisure services. • Needs to link with the Health and Wellbeing Thematic Group • Families as a unit – link to adult issues. • Hard to reach families and targeting specific families - cross agency involvement. • Work with primary and secondary schools. Teaching assistants can tell us who will end up with NEET. • Worker to be placed within the school or children's centre. • Fits very well with TYS under early intervention. • Domestic violence issues need attention. • Job role will come from LCTP. • Grip not funded after next year – early intervention role. <p>It was felt to be an appropriate bid for the LCTP and a move in the right direction. Bid of £86,087 for 2010/11 approved subject to the outcome of the bid for commissioned outcomes funding.</p>	<p>BY</p>
<ul style="list-style-type: none"> • Extended Services Funding (hear by right) 	<p>It was agreed that the Funding Sub-Group would meet on Friday, 29 January 2009 between 10.00 am and 4.00 pm to decide small grants bids. It was agreed to invite groups who have received funds before. TW/JN to look at bids made for the health prevention fund.</p> <p>AAL had spoken to Kevin Davidson of Extended Services about how he felt we could do this engagement and the proposal to be submitted by 31 December was circulated for information at the meeting. It was noted that communication is an issue that comes up time and time again and members agreed this was the right approach to take forward. The possibility of raising the profile of the Trust via Facebook was suggested. It was agreed to adapt and submit the funding pro-forma by the deadline.</p>	<p>TW/ JN</p> <p>AAL</p>

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8.	Attainment	Jonathan Hewitt (JH) had provided the attainment data as requested to enable targeted funding at neighbourhood level in more depth. This information will be taken forward for the away day meeting arranged for the Funding Group on Friday, 29 January 2009.	Funding Group
9.	Arrangements for West Lancashire's LCTP District Event	The next event was confirmed as Thursday morning, 28 January 2010 and will allow for a cross coverage of age ranges. Grant Murdoch (GDM) is to arrange a planning event in December for information and invitations to be sent out to schools and other agencies before the end of the year. The following members offered assistance: Richard Whittaker, Tracey Jardine, Cerys Smye Rumsby and Carmel Foster who was nominated in her absence. The possibility of using Edge Hill University as a venue to be explored.	GDM
10.	Arrangements for the Election of a New Chair and Deputy Chair	Members were asked to submit their nominations for Chair and Deputy Chair to the Clerk on the pro-forma provided before the next meeting of the West Lancashire LCTP on 7 January 2009.	All
11.	Lancashire Children's Trust Commissioning Strategy 2009-2010	Deferred to next meeting.	
12.	Safer School Partnerships	Deferred to next meeting	
13.	Update on the Targeted Youth Support (TYS)N	The next TYS panel is arranged for Tuesday, 8 December. There are difficulties with getting the word out and understanding the process with a poor level of response from schools and other agencies as a result. GDM has requested this be raised with schools. There is to be a consultation process on what sort of service development is required to raise the profile of the TYS process. It was queried whether JH should take this issue to the Head Teachers Forum.	JH

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14.	Update on the Common Assessment Framework (CAF) District Integrated Working Panels	Deferred to next meeting.	
15.	Any Other Business	<p>Tracey Jardine (TJ) requested an item on Lancashire Locals and the new protocol and relationship with LSPs and monitoring role for children and young people. CSR notified members of a new group Jigsaw4you involved with bereaved or lost children. Volunteer help possibly needed initially.</p> <p>Agreed items/issues for future meetings: -</p> <ul style="list-style-type: none"> • Tracey Jardine (Lancashire Locals) • Louise Sullivan (LS) and Grant Murdoch (GM) to work on NEET. • LGSB • CDRP/Alcohol Strategy – Jane Cass (JC) and Dean Holden (DH) to coordinate. • LCTP Communications Toolkit 	
16.	Date of Next Meeting	<p>Date: Thursday, 7 January 2009 at 2.00 pm. Venue: St John's Children's Centre, Birch Green, Skelmersdale</p>	All

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